

Declaration of Actively at Work

Scheme name	
Quotation number	

We declare that all employees who are eligible to join the above Scheme were, with the exception of those listed below, Actively at Work on the Commencement Date.

Eligible employees **not** conforming with Actively at Work on the Commencement Date:

Name	Reason for Absence	Date returned to work (where applicable)

Signed for the company	
Date	/ /

NOTES:

1. Employees absent on holiday are to be taken as Actively at Work.
2. It is the Employer's responsibility to inform UNUM LIMITED of the date of return to work.